

# North State Radiology

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## AMICAS PACS INSTALL INSTRUCTIONS

### STEP ONE: UNINSTALL PRIOR JAVA VERSIONS FROM WORKSTATION

1. Click on your Start Menu
2. Go to Control Panel
3. Click Add/Remove Programs
4. Locate Java programs (may also say JRE) and uninstall any versions later than version 5 Update 8 (JRE 1.5\_08) by clicking Remove.
5. If there are no versions later than JRE version 5 Update 8 (1.5\_08), you may proceed to STEP TWO below.

### STEP TWO: DOWNLOAD JAVA AND INSTALL THE AMICAS VIEWER

1. Log on to [www.nsradiology.com](http://www.nsradiology.com) through Internet Explorer.
2. From the home page, click on the stethoscope icon labeled "Referring Physicians ENTER HERE".
3. Click the link "AMICAS PACS Image Viewer". This will take you to the AMICAS log-in page.
4. Create a desktop shortcut by right-clicking and click on "Create Shortcut". This will create an icon on your desktop that you can rename as "North State Radiology PACS" You can also add this page to your Favorites list.
5. Enter the "Login Name" and "Password" then Click Login.
6. From the AMICAS Home Page:
  - Click on the "Tools" menu at the top of the screen.
  - Click "Internet Options"
  - Click on the "Security" tab
  - Click "Trusted Sites" and then click the "Sites" tab.
  - Add [www.nsradiology.com](http://www.nsradiology.com) web address to the list of trusted sites. Click "OK"
  - Click on the "Custom Level" tab.
  - Scroll down a bit until the section heading "Download Unsigned ActiveX Controls" and make sure that it is set to "Prompt". Click OK.

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7. From the AMICAS Home Page again, in the space to the right of where it says “Software Test” (you may need to scroll down to see this), there should be a small box with a circle, square, and triangle in the center. Wait several minutes and you should get a prompt at the top of the web page, directly below the address bar, that tells you that Internet Explorer blocked installation of an Active X control. When you see that click on it and click “Run” or “Allow Installation”, etc.
8. Wait another minute or two and a window will come up prompting you to install JRE v. 1.5\_08. Click “Install”.
9. A black box window will appear and Java will install. This may take a minute or so. NOTE: If you are unable to get Java to automatically install, a red X will appear in the “Software Test” box. If this happens, please proceed to the Manual Java Install instructions below.
10. You will then get another prompt: check the box marked “Always allow content from this publisher” and then click “Yes”.
11. You will then get another prompt and click “Run”.
12. The message to the right of the Software Test box on the AMICAS home page will now tell you that you are on an older version, would you like to install or upgrade. Click the button marked “Install” right above this message. The AMICAS viewer will then install, which should take a minute or two.
13. When the Viewer Install is complete, close your browser and go back in by clicking on the desktop icon shortcut that you created. This time, when you get to the AMICAS home page, the message in the space to the right of Software Test should say “Your Version is Current” and you are done.

### **STEP THREE: SEARCH FOR PATIENT**

1. After you have logged in to the AMICAS home page, click the drop down arrow to the left of the field that says “Display Last” and click on “Patient Name”.
2. In the box to the right, type in the patient’s last name, first name and then click “Search”.
3. To view the report on a patient, click the clipboard icon under the “Actions” column.
4. To launch the image viewer, click anywhere on the patient’s name, or the first 2 icons under the “Actions” column.

**Manual Java Install:** In Internet Explorer address line, type [www.nsradiology.com/java.zip](http://www.nsradiology.com/java.zip) Wait for the prompt and click “Open”. Follow the prompts to download Java.

*If you have questions or require assistance, please call (530) 898-0510 or (530) 898-0512.*